



MINUTES

Trustees Meeting - 30th July 2020

In attendance : Nette Carder (secretary/minutes), Richard Wemyss (Chair), Peter Shepherd (Treasurer), Jessie Barnett, Catriona MacPherson, Sydney Clare Checkland

Apologies for Absence - Elizabeth Dickson

1. **Minutes of the previous meetings** held on 20th March 2020 and 21st May 2020 were agreed as a correct record.

2. Matters Arising from the Minutes

The new bank account application was submitted to RBS on 9th July. Peter is chasing with RBS and is hopeful that the account will be set up shortly.

Telephone boxes - the one at John Street is well used by children and young people. The one at the harbour still contains books, is being kept tidy and being used by people. The idea is for the 'Message in a Bottle' project is to be developed over the winter, with a view to launching in Spring 2021.

Manx Beauty - because of Covid and lockdown, not much has happened. CAD drawings are being made, Richard is researching and writing the history of the boat. Applications are in with St Andrews University for a grant to work with the eco-committees of the Schools and the Scottish Mens Sheds. A funding application has also been made to the Screwfix Foundation for tools. At the moment, the work is laying the foundations for the restoration work required. No restoration project - or applications for funding to support the restoration - can start without the necessary groundwork being undertaken.

Richard informed the trustees that an application to Inspire Scotland for a Community Music project related to the Manx Beauty was being developed and would be submitted in the next couple of weeks. This was a pilot project partnering the Cellardyke Trust and En-Compass Working Group who were developing the larger music project related to the Manx Beauty.

3. 'Launch' of The Cellardyke Trust

With Covid, things are very uncertain. We are still in Phase 3 of the Scottish Government Covid-19 plan - so its very difficult to plan any public-facing event. The Trustees therefore agreed that we may just have to launch the organisation via the website - rather than a one-off event involving people.

The website is under development and the comments of all Trustees are welcome - via Richard if people are not confident in using Word press. All comments to Richard by 9am on Friday 7th August.

A Facebook page to be developed. An Instagram, but not Twitter, account will be set up. The Trustees discussed the possibility of developing a film about the Cellardyke Trust - Richard to investigate further.

Initial thoughts about a creative 'launch' - given the requirements of social distancing - were discussed - perhaps involving the Sea Queens.

4. Working together as Trustees

Trustees discussed and affirmed the need - as a new group of Trustees - to form a cohesive group that were able to work together, in times of adversity as well as times of celebration.

5. Members/supporters - given OSCR requirements and demands of Covid-19

Nette has established a Register of Trustees, as required by OSCR. All Trustees are now Members. We also have to establish a Register of Members, when we start to gain supporters, who may well wish to become members. As Membership requires an annual payment of £10, we need the Bank Account to be set up before we can recruit members.

This will require a membership form to be developed - which means that we will have a record of members as required by OSCR. The form will also need to inform people of the responsibilities of Members within a SCIO. Nette will draft up a draft for comments.

6. Any Other Business

Trustees agreed that we need to develop a Safeguarding Policy - Nette will talk to Fife Voluntary Action.

Trustees agreed to have Health & Safety item on every Cellardyke Trust agenda going forward.

The fact that the Cellardyke Trust is a SCIO and is a registered charity with OSCR will also need to be on all official correspondence and publicity. Richard to forward to Nette his draft template.

Trustees agreed to meet every two months going forward. The next meeting will be on :

Thursday 1st October : 7pm - 8.30pm