



## MINUTES

Trustees meeting held on 18th February 2021 at 7pm.

Held by Zoom

Present : Richard Wemyss (Chair), Peter Shepherd (Treasurer), Nette Carder (Secretary), Elizabeth Dickson, Jessie Barnett, Catriona MacPherson.

1. **Apologies for absence** - none were received.
2. **The minutes of the previous meeting** held on 14th January 2021 were agreed as a correct record. This was proposed by Elizabeth Dickson and seconded by Peter Shepherd.
3. **Matters arising** - The Charity's first AGM.

We have 18 months of the date of incorporation - 11th February 2020 - for the first AGM and it was decided that this would be on 29th April 2021.

At the AGM we would need to present the accounts. We would need to find someone to review the accounts. There was no-one obvious and it was agreed that one approach would be to approach Fife Voluntary Action who provided such a service to small community Groups for a modest sum. Nette agreed to provide details to Peter.

**Action : Nette to provide FVA details to Peter**

4. **Treasurer's Update** : We had a new member, Ali Humphries, which was agreed, and she had paid her membership fee. The current balance in the bank was £5,143.04.

There would be a refund from Fife Council for monies paid for parking in 2020. As the CRA was hosting the Sea Queen at that stage, the monies would be refunded to the CRA and then handed to the Cellardyke Trust. The funds are estimated to be in the region of £170.

The insurance policy for the phone boxes and events was due to expire in March. Various options were considered for renewal, particularly around what 'events' may be held. It was agreed to go for an insurance policy that included events, to give maximum flexibility for the forthcoming year. This will cost £441.40.

**Action : Peter to renew the insurance policy to include events.**

6. **Membership Scheme:** Richard and Jessie have made a video, given the inability to hold a physical launch. Richard will put it on the Sea Queen page with a link to the website. Richard will also create a membership page with a downloadable membership form.

Forms should go to [treasurer@cellardyke Trust.org](mailto:treasurer@cellardyke Trust.org)

Everyone was asked to distribute the video and link to anyone who might be interested

**Action - Richard to amend website**

7. **Health & Safety** - nothing to report at the moment.

8. **Projects and Events**

**Memorial Bench & Garden :** Richard had spoken to the chair of the Silverdykes Liaison Committee. The concept had been discussed with the SLC and it was within their scope and the Chairman was positive about the scheme.

This project would need to be managed by Fife Council as it is on Fife Council land. There remained some issues to be resolved - the maintenance of the garden, Planning Permission, the final Costings and the involvement of an architect who understood garden design, and was also a descendent of Captain Rodger. Diana was also working with Richard to provide support about the practicalities of working with artists around such a project.

Richard was also talking to people in St Monans who were also thinking of a memorial garden to celebrate the event.

The SLC will shortly call for proposals, which will need to be submitted by 1st September, so a decision did not need to be made today.

There was also space in Shore Street, Cellardyke, which was land which the owner was now not going to build on. What might be a good use of this space would be considered in the future.

**Action :** Richard to update the next meeting

**The Telephone Boxes :** Richard has met with Fiona who has a list of people who might like to be involved with the telephone boxes, particularly in their restoration. Restoration could be done commercially or by volunteers and Fiona has experience of obtaining grants for such community projects. We will also need to liaise with the artist to see when is the best time for the 'Message in a Bottle' machine to be put in the telephone box.

**Sea Queen:** This is the only event being planned at present - with a current date of 24th July 2021. Richard has spoken to the skippers of the boats who were previously involved and all of them wanted to do something as part of the ceremony/flo-tilla. The idea was to make wooden bottles on which there would be messages from the skippers - as they and their families came out of lockdown.

There was no plan to have an audience, but the event would be filmed. We would still need to maintain social distancing at this time.

The people who made the confetti cannons had really liked the pictures of them being used at Cellardyke harbour - Richard was also in touch with them. The confetti cannons had been very successful at the last Sea Queen.

The Reaper may be in the harbour at the time of the Sea Queen and there will also be the historic boats. This year, the Sea Queen will be crowned by David Barnett.

**Manx Beauty :** There is little to report at this stage. Although previously there had been thoughts to establish a crowdfunding page for £20,000, they were now thinking that it might be better to go for £100,000 in the first instance. All of the fundraising, Gift Aid management, etc. was handled by Crowdfunding UK and should not be too onerous.

**Action :** Richard & Peter to liaise around Crowdfunding practicalities

**Any Other Business:** We needed to check how much notice we needed to give members of the AGM, and also what was required.

**Action :** Nette to check the constitution

**Approved Minutes :** We needed to put these on the website

**Action :** Nette to provide copies of approved minutes to Richard

**Current Officers :** The Secretary, Chairman and Treasurer all confirmed their willingness to stand for election for 2021/22. New Trustees, particularly from younger members of the community, would also be sought.

The next meeting would be the AGM on 29th April 2021. However, an earlier - informal - meeting would be held on **15th April 2021 at 7pm**, primarily to check that all was in order for the AGM. All Trustees would be invited to this.

**Date & Time of Next meeting - to be the AGM**

**Thursday 29th April 2021 @ 7pm**

**Meeting to be held by Zoom**