



**MINUTES OF TRUSTEES MEETING  
21st October 2021 at 7pm  
Held in person**

**Present :** Richard Wemyss (Chair), Nette Carder (Secretary & Minutes), Peter Shepherd (Treasurer)

**Apologies for Absence -** Elizabeth Dickson, Jessie Barnett

1. **Minutes of the previous meeting** held on 26th August 2021 were approved as a correct record
2. There were no matters arising from the minutes not elsewhere on the agenda
3. **Treasurer's Report:** The Annual Accounts have now been approved by Fife Voluntary Action and therefore, together with the Annual Report and OSCR's form, can be uploaded to the OSCR website. Nette agreed to do this by the end of October.

At the end of September 2021, the balance in the charity's accounts was £12,684.29. Much of the income was from the crowdfunder, which was now in the charity's accounts.

4. **Health and Safety / Risk Assessments:** The move of the Manx Beauty to the new yard is due to take place. This will require a crane. Richard has done the required risk assessments and procedures have been completed and reviewed.
5. **The Memorial Bench & Garden**  
Richard suggested that he would email Mike Spencer of East Neuk Outdoors to discuss the project further, although there had been no response as yet.
6. **Update on Projects:**  
**Telephone Boxes**  
The Automata designed by David Behrens was due to be installed this weekend. 100 wooden bottles had been cut by the Men's Shed and were now etched with The Cellardyke Trust's website, the longitude and latitude of the Harbour telephone box and the 'What Three Words' location.

On Sunday 24th October there will be an opportunity to 'meet the artist'. This is designed to be a low key launch with music by John Moncur and Fiona Mitchell organising wine and nibbles. The Automata will stay in the phone box until 11th December, when it will be replaced by the opportunity for children to put in Christmas messages. Richard had done a lot of the work on getting this organised.

### **Manx Beauty**

The yard has now been confirmed and will be let on a peppercorn rent for 4 years, although there will be an admin fee of £250. David Tod is supporting Richard in organising the crane and it is hoped the boat will be in the yard in early November.

There is a fundraising at the Jolly Sailor restaurant in Ostend. A Belgian cook and fisherman, who is a friend of the last skipper of the Manx Beauty, is holding a funding raising evening meal at the restaurant, so far, 54 people are booked to attend.

On the 30th October, there will be coffee morning and stall at the Coastline Community Church in Pittenweem. There will be an exhibition of local boats' crews and the event will run from 10.30am-1pm.

Richard has drawn up a Job Description for an Occupational Therapist/ community worker who can work with volunteers using the boat, this is currently being reviewed. The post holder would be in place for six months prior to the practical work on the boat, drawing up all procedures needed to work with young people and vulnerable people to ensure the Trust is prepared to meet all the legal and care requirements for working with this group. Richard stated there are Trusts we can apply to for funding for the worker. We will need to consider employers liability insurance. Peter will check with the broker and check the current position and whether we may need additional insurance.

### **Sea Queen Festival**

A meeting was held last week to discuss this further and to review how the festival might function in the future - in the light of Covid-19.

Elsie and Jessie will make the wreath for Remembrance Day and will put it on the war memorial on behalf of the Cellardyke Trust.

### **9. Any other business**

Noted that the end of the financial year for the Cellardyke Trust was 31st March 2022 and we have to plan for the AGM.

It was noted that the Trust needed more Trustees and that this needed to be a focus for the organisation after Christmas 2021.

We had also agreed our next meeting would be an informal one on 16th December and we would also invite Catriona MacPherson, who had been a very helpful supporter and friend of the Trust. Nette was happy to host.

The next meeting of the Cellardyke Trust would be:

**6th January 2022 at 7pm - location to be confirmed**