

**CELLARDYKE TRUST TRUSTEES MEETING
MINUTES**

**Trustees meeting 9th February 2023 at 7pm.
Held at 47 John Street, Cellardyke.**

1. Apologies for absence - none received

It was noted that Bill Bruce had resigned as a Trustee on 10th January 2022 and would not be attending any further meetings. His resignation had been acknowledged by the Chairman.

The person who was going to attend this meeting as an observer was unfortunately unwell. Nette will invite them to the next meeting.

2. Minutes of the previous meeting held on 17th December 2022

These were agreed as a correct record.

3. Matters Arising from the Minutes

There were no matters arising not covered elsewhere on the agenda.

4. Update from Treasurer - Peter Shepherd

Peter confirmed that there was £10,987.43 in the Cellardyke Trust accounts at the of January 2023. £450 had been raised at the recent Manx Beauty evening held on 28th January 2023.

The Trustees needed a separate report for each project and Peter was going to undertake this. He hoped to have the Manx Beauty report complete by 11th February and the Sea Queen one ready for the Sea Queen meeting on 16th February. There was the possibility that the Sea Queen project could be in deficit and that the Telephone Box project was in surplus, but this would be confirmed by Peter.

The funds raised by the Cellardyke Trust launch in November would be allocated to general Cellardyke Trust funds.

A bid to the Community Kist and the Norah Webber Trust would be made for the Sea Queen Festival. Peter would also make arrangements for the claiming of Gift Aid on the crowdfunder.

The Insurance quote for next year had been received as it was due for renewal on 14th March. The quote was for £478.98. A discussion ensued about the wooden model of the Manx Beauty (estimated to be worth £1500-£2000) and the Sea Queen robes (estimated to be worth c£1,000) and whether these should also be on the insurance policy. Peter will discuss initially with the insurers.

Peter confirmed that he will step down as Treasurer at the AGM - although he will ensure the accounts for 2022/23 are completed and liaise with FVA. The Trustees all expressed their appreciation and thanks to Peter as Treasurer - he will be missed by all Trustees.

5. Health and Safety / Risk Assessments

Nothing to report at the moment

6. Update on Projects:

Telephone Boxes - A event for the next artist in the Harbour Phone Box Gallery, Ellie Higgins, showing 'The Norm Project' will be held on Saturday 25th February at 1pm in the Haven. There was a plan also to have a separate bookshop facility also in vicinity of the phone box.

Manx Beauty - The recent event at the ENSC raised £450 and exemplified the potential for partnerships when the Manx Beauty is rebuilt. The event provided good food and there were also a lot of new people who attended. Just under 30 people came.

The Expression of Interest for the Heritage Lottery Fund is being prepared. This is the first step in obtaining any funds and £600,000 is being requested. The initial EOI was not accepted, a video call was held with the HLF and another EOI was not discouraged and will take on board the advice from them and another person with experience of bids.

It is hoped that the EOI will be complete and submitted by the beginning of March. We should know the result within 20 days. Richard will circulate the final EOI to all Trustees for their information.

Richard has met with John Rodigan who does not currently have any concerns about the length of time that the boat has been in the yard.

Sea Queen Festival - The 2023 Sea Queen Festival is on 17th June 2023.

The next meeting of the Sea Queen group will be on 16th February.

John Boyter Brown's memorial seat has now been installed on Cellardyke harbour. There is some money left over and the family would like to set up a bursary for young

people in his memory. They would like the Cellardyke Trust to administer the monies. In order to do this we would need a clear steer as to what they wanted and would have to come up with criteria. Elizabeth will discuss this with the family.

Memorial Garden - There has not been a meeting with East Neuk Outdoors to date and there is nothing further to report.

£15,000 has been allocated from the SLC monies for this project and we will no doubt be required to provide an update to the Community Council in due course.

7. **Any other business**

The Trustees had a discussion about Trustee recruitment, acknowledging the need to have a strong Trustee Board.

The date of the next AGM was provisionally set for Tuesday 16th May 2023. Nette will check the notice period required for the AGM.

Post meeting note - The Constitution states in Clause 34 : *At least 14 clear days' notice must be given of any AGM or any special members' meeting.*

8. **Date and Time of next meeting** - 7pm on 30th March 2023, to be held at 14 Shore Street, Cellardyke.