

MINUTES

TRUSTEES MEETING - 1st August 2023 at 7pm

Held at 14 Shore Street, Cellardyke

In attendance: Nette Carder, Richard Wemyss, Jessie Barnett, Norrie Hutcheon, Catriona MacPherson and Sandy Wilkie

Apologies for absence were received from Lorna Hutcheon

(Apologies were received after the meeting from Elizabeth Dickson)

1. Minutes of the Previous meeting

The minutes of the previous meeting held on 22nd June 2023 were agreed as a correct record.

2. Matters Arising from the Minutes

Johnny Brown's family have paid £2,300 into the Cellardyke Trust's bank account. Elizabeth Dickson is the contact with the family and Trustees are unsure what the family would like these monies spent on and how this will fit with the governance and constitution of the Cellardyke Trust. Elizabeth will need to clarify this with the family. Until then, the monies will remain ring fenced within the bank account.

Richard had contacted Alice MacCleod, following her request to work with the Cellardyke Trust. He reported that she understood the rationale for the decision.

3. Treasurer's Report

In the absence of a Treasurer, Richard presented the Trust's financial situation. As at 31st July, there was £13,963.47 in the bank account.

Each project aims to be self financing and Richard had reviewed the income and expenditure on the projects showing which projects were in surplus or deficit.

All projects were in surplus, apart from the Sea Queen (a deficit of £202.47) and the Trust's general funds (a deficit of £247.68). Funds would need to be raised to remediate these two deficits.

This year's Sea Queen was planning an event on 11th November 2023, which would hopefully raise funds. An event would need to be organised to raise funds for general funds.

The previous Treasurer had prepared the accounts for submission to the independent reviewer, Fife Voluntary Action. However, he had been told that FVA were not undertaking this function at the moment, due to staff shortages. They hoped to start doing this again in a couple of months. It was agreed that the Accounts would be submitted for review in early October and another reviewer sourced if they were still unable to review the accounts. We have until the end of December to submit the Accounts and Annual Report to OSCR.

We do need a Treasurer and all were asked to consider if they knew anyone who could take on this task - or perhaps do the book-keeping for the Trust, separating out the role of Treasurer and book-keeper.

Membership - Sandy Wilkie raised the issue of Cellardyke Trust membership. The organisation has not really made an effort to get members. The idea had been that membership was a way for people to express their support of the organisation and there was a real need to balance membership and the administrative burden of managing a membership and membership list requirements of OSCR. However, the monies brought in by membership would be very helpful for the General Funds of the Trust.

Sandy agreed to do some scoping around membership and ways of increasing this.

4. **Health & Safety** - nothing further to report.

5. **Projects:**

Telephone Boxes - no further update on the Harbour phone box.

A discussion ensued on whether we should attempt to get a grant to refurbish the telephone box by Cellardyke Town Hall. The phone was well used by children and families - both local and visitors - but could do with being refurbished. The person who had refurbished the Harbour phone box had done an excellent job - Catriona agreed to ask them if they would be interested in refurbishing the phone box, if funds were available.

Manx Beauty - Richard had heard from the new person allocated by the NHLF, who had been helpful. The next consideration of Development Bids is January 2024. Richard will organise a meeting wk/beginning 8th August to pull together the Development Bid. Much of the work has already been done and Nette will forward to Richard and Catriona the latest draft completed earlier.

Sea Queen - all had gone well this year. It didn't rain! The evening Ceilidh was really good and much appreciated. Crail had now started their own Sea Queen festival and Richard had provided advice to both Crail and St Monans, which already had its own Sea Queen. The Cellardyke Sea Queen had presented a bouquet of flowers to the St Monans Sea Queen just after her crowning ceremony. The Cellardyke Sea Queen Festival will be held next year on 22nd June 2024.

Memorial Garden - nothing further to report

6. Any other Business

The idea of having a group of Trustees who could champion the involvement of children and young people in the work of the Cellardyke Trust was suggested. Anything that the Trust does should address this question as we need to engage with young people and families as much as we can.

Date and Time of Next Meeting : Tuesday 3rd October 2023

Norrie offered his house as a venue for the meeting. This will be confirmed nearer the time.